

Board Agenda August 10, 2022

Salem City Board of Education Salem, New Jersey 08079 Board of Education Meeting August 10, 2022

CALL TO ORDER: A meeting of the Salem City Board of Education is called to order at _____ p.m. in the Salem High School Library located at 219 Walnut Street in Salem, New Jersey 08079.

OPEN MEETING: Adequate notice of this meeting has been provided in the local news media and a place of public notice located at the Salem City Board of Education Office, 205 Walnut Street, Salem, New Jersey as required in the Open Public Meeting Act, Chapter 231, P.L. 1975.

FLAG SALUTE

Board Members

Sister Carol Adams
Kendra Fletcher
Joan Hoolahan

Laquendala Bentley
Yuenge Groce
Daffonie Moore

Christopher Colon
Heidi Holden
Nilda Wilkins

District Representatives:

LAC: Jenni Eber
Quinton: TBD
Mannington: Dee DiTeodoro

Administrators:

Dr. Patrick Michel, Superintendent
Herbert Schectman, School Business Administrator
Dr. Meghan Taylor, Director of Special Services
Linda Del Rossi, Supervisor of Curriculum, Instruction, and Grants
John Mulhorn, Principal Salem High School
Jordan Pla, VP Salem High School

Pascale DeVilme, Principal Salem Middle School
Will Allen, VP Salem Middle School
Michele Beach, VP Salem Middle School
Syeda Carter, Principal John Fenwick Academy
Shasharaa Blackshear, VP of Early Childhood
Darryl Roberts, VP Salem High School
Ryan Caltabiano, Director of Curriculum, Instruction, and Grants

OTHERS: Mr. Corey Ahart

Board Committee Appointments: Ms. Groce appoints Ms. Jenni Eber to the Curriculum Committee and Ms. DiTeodoro to the Finance Committee.

AUDIENCE PARTICIPATION

Audience members attending Board of Education Meetings are permitted to voice their opinions on school related topics at specified times during the regular meeting. These times are included in the printed agenda for the meeting. Members of the public are encouraged to speak during the public portion of the meeting. Complaints stated, or actions requested by the public, will be taken under advisement by the Board for investigation, discussion, and action or disposition at a later time/date.

When addressing the Board of Education, please respect the following procedure:

1. Be recognized by the Board President.
2. State your full name and address before commenting.

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3. Identify the resolution on which you will be commenting.
4. Wait to be recognized before making your comment(s).
5. Limit your comments to the specific resolution.
6. Time is limited to three (3) minutes per person.
7. If your questions or comments pertain to litigation, student or personnel items or negotiations, we would ask that you see the Superintendent after the meeting since we do not discuss these items in public.

PRESENTATION

BOARD COMMITTEE REPORTS

Curriculum

Finance

Personnel

PRINCIPALS'/ADMINISTRATORS' REPORTS AND COMMENTARY

SUPERINTENDENT'S COMMENTS/REPORTS

- Update on Bond referendum logistics

Motion (/) Board to approve the regular minutes of July 13, 2022 Board of Education meeting.

BOARD SECRETARY/BUSINESS ADMINISTRATOR REPORTS

Board Reports (Exhibit A)

____ Motion (/) To approve the Board Secretary's reports in memo: **#2-A-E-7**.

- A. *Request Board approval of the transfer of the funds as previously approved by the Superintendent pursuant to 18A:22-8.1 for the month of June 2022.
- B. *Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, I certify for the month ending June 2022 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Salem City Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a) 1
In accordance with N.J.A.C. 6A:23A-16.10 (c) 2, it is certified that anticipated revenue has changed for the month ending June 2022 as follows:

Board Secretary

Date

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- C. *Treasurer's Report in accordance with 18A:17-36 and 18A:17-9 for the month of June 2022. The Treasurer's Report and Secretary's Report are in agreement for the month of June 2022 pending audit.
- D. Pursuant to N.J.A.C. 6A: 23A-16.10 (c) 4, the Salem City Board of Education certifies for the month ending June 2022 and after review of the Secretary's Monthly Financial Report and the Treasurer's Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Boards' knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

- E. To approve the Payment of Bills and Purchase Report:

From the General Account for Balance as summarized on attached board memo(s)

To approve Purchases Report for:

June 2022:	\$947,457.77
July 2022:	\$20,294,736.30

To approve Payment of Bills for General Account and Food Service for:

July 2022:	\$128,076.01
August 2022:	\$839,739.85

Confirmation of payrolls for July 2022:

July 15, 2022	General Acct. Transfer	\$207,596.57
July 29, 2022	General Acct. Transfer	\$230,114.87

Miscellaneous

Upon the Recommendation of the Superintendent of Schools

Motion (/) Board to Approve: **#2-F-2**

1. Request Board approval of the following resolution:

The Board of Education of the Salem City School District, County of Salem, State of New Jersey, as provided for in Chapter 172 Laws 1979 (*N.J.S.A. 18A:11-3, et seq.*) hereby enrolls Salem High School as a member of the New Jersey Interscholastic Athletic Association to participate in the approved interschool athletic program sponsored by the NJSIAA.

This resolution to continue in effect until or unless rescinded by the Board of Education and shall be among the policies adopted annually by the Board. *Pursuant to N.J. S.A. 18A-11:3, in adopting this resolution, the Board of Education adopts its own policy and agrees to be governed by, the Constitution, Bylaws, and Rules and Regulations of the NJSIAA.*

2. Request Board approval to contract with Wright Choice Home Health Care Services located in Linwood, NJ for the 2022-2023 school year for out of district special education student (01290097). Cost will be \$41.00 per hour for LPN and \$51.00 for RN. Not to exceed \$50,000.00. Account #11-000-217-320-00-CST
3. Request Board approval for Dr. Cheri Ligameri to provide home instruction / tutoring services on an as needed basis for the 2022-2023 school year. Not to exceed \$35,000.00. Account #11-000-219-320-00-CST
4. Request Board approval for Tamari Bitgood to provide bilingual home instruction / tutoring services on an as needed basis for the 2022-2023 school year. Account #11-000-219-320-00-CST.

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5. Request Board approval for the following staff members to encompass the Salem High School Intervention and Referral Services Team (SIRS) for the 2022-2023 school year as follows (Revised):

Jordan Pla	Assistant Principal – SIRS Coordinator / Facilitator
Susan Nitshe	School Nurse
Anthony Farmer	Special Education Teacher
Micah Hauenstein	Regular Education Teacher
OPEN	Regular Education Teacher
Edward DeStefano	Regular Education Teacher
Janine Champion	Child Study Team Representative
David Hunt	Guidance Counselor
Regina Gatson	Guidance Counselor
Montrey Wright	Transition Program Coordinator
John Bacon	District Truancy Officer
Kellie Smith / Curtis Schofield	School Based Youth Counseling Services
Scott Martin	ESS Counselor

6. Request Board approval for Salem City School District to enter into a Memorandum of Understanding (MOU) with Rowan University for the Men of Color Hope Achievers (MOCHA) Program (Memorandum of Understanding attached).
7. Request Board approval for 2022-2023 Tri-County Conference proposed budget / ticket prices.

2022-2023 Proposed budget for the Tri County Conference

\$1,400 per school

2022-2023 Ticket Prices

All athletic events for the 2022-2023 school year.

\$3.00 – adults

\$2.00 – Students and Senior Citizens (the admission price for senior citizens and military personnel is at the discretion of the home team; (By-laws B2.3.6 p. 18)

All West Jersey Football League Varsity Football Games:

\$4.00 – Adults

8. Request Board approval of the Fresh Fruit and Vegetable Program October 2022-June 2023 budget:
- John Fenwick Academy: \$18,250.00
 - Salem Middle School: \$21,700.00

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9. Resolved, that the Board of Education authorize Herbert Schectman to enter into a contract with RYEBREAD to submit to the NJDOE for Other Capital Projects approval.

Further resolved, that the Board of Education ratifies RYEBREAD to submit any necessary changes to the district's Long Range Facilities Plan.

10. Request Board approval of the below authorization for Bond Counsel:

WHEREAS, there exists a need for specialized legal services in connection with the capital program and the authorization and issuance of obligations of The Board of Education of the City of Salem in the County of Salem (the "Board"), a body corporate of the State of New Jersey, including the preparation and review of procedures in connection with such obligations and the rendering of approving legal opinions acceptable to the financial community in connection therewith; and

WHEREAS, such special legal services can be provided only by a recognized law firm, and the law firm of Wilentz, Goldman & Spitzer, P.A., Woodbridge, New Jersey is so recognized by the financial community; and

WHEREAS, funds are or will be available for this purpose.

BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE CITY OF SALEM IN THE COUNTY OF SALEM, NEW JERSEY AS FOLLOWS:

1. The law firm of Wilentz, Goldman & Spitzer, P.A., Woodbridge, New Jersey is hereby retained to provide specialized bond counsel legal services necessary in connection with the capital program and the authorization and the issuance of obligations by the Board.

2. The Board President and the Board Secretary are hereby authorized to execute a Bond Services Contract (the "Contract").

3. The Contract is awarded without competitive bidding and as a "Professional Service" in accordance with the Public School Contracts Law, N.J.S.A. 18A:18A-5(a)(1), because it is for services performed by persons authorized by law to practice a recognized profession.

4. A copy of this resolution as well as the Contract shall be placed on file with the Secretary of the Board. The publication required pursuant to Section 5(a)(1) of the School Public Contracts Law, N.J.S.A. 18A:-1 et seq. is hereby authorized.

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STUDENT MATTERS

Motion (/) Board to Approve: **#4-A-2**

1. Request Board approval for the attendance, including travel expenses (estimated \$1,500) and lodging (\$3,190) to Lake Bryn Mawr, Honesdale, PA cheerleading camp, for Thronna Busch, Alfreda Mc-Coy Cuff as well as up to 10 members of the Salem High School Cheerleading team. The trip will run from 8/14/2022 to 8/17/2022.

Home Instruction: In/ Out of District/Residential

Motion (/) Board to Approve: **#7-C-2**

1. Request Board approval for the following special education students to attend out of district placement for the 2022-2023 school year.

Student ID#	School	Grade	Tuition	Dates	Account #
01280159	SCSSSD - Salem	7	\$48,627.00	9/6/22-6/30/23	11-000-100-565-00-BUS
01260134	SCSSSD – Salem	8	\$48,627.00	9/6/22-6/30/23	11-000-100-565-00-BUS
01210194	SCSSSD – TCP	12	\$48,627.00	9/6/22-6/30/23	11-000-100-565-00-BUS
01220094	SCSSSD – TCP	12	\$48,627.00	9/6/22-6/30/23	11-000-100-565-00-BUS
01240201	SCSSSD - Salem	11	\$48,627.00	9/6/22-6/30/23	11-000-100-565-00-BUS
01260083	SCSSSD - Salem	8	\$48,627.00	9/6/22-6/30/23	11-000-100-565-00-BUS
01250170	SCSSSD - Salem	10	\$48,627.00	9/6/22-6/30/23	11-000-100-565-00-BUS
01220254	SCSSSD – TCP	12	\$48,627.00	9/6/22-6/30/23	11-000-100-565-00-BUS
01220253	SCSSSD – TCP	12	\$48,627.00	9/6/22-6/30/23	11-000-100-565-00-BUS
01220193	SCSSSD – TCP	12	\$48,627.00	9/6/22-6/30/23	11-000-100-565-00-BUS
01300016	SCSSSD-Cumberland	5	\$48,861.00	9/6/22-6/30/23	11-000-100-565-00-BUS
01290097	SCSSSD-Cumberland	5	\$48,861.00	9/6/22-6/30/23	11-000-100-565-00-BUS
	1-1 Aide		\$52,461.00	9/6/22-6/30/23	11-000-100-565-00-BUS
01260047	SCSSSD-Cumberland	5	\$48,861.00	9/6/22-6/30/23	11-000-100-565-00-BUS
	1-1 Aide		\$52,461.00	9/6/22-6/30/23	11-000-100-565-00-BUS
01240167	SCSSSD-Cumberland	11	\$48,861.00	9/6/22-6/30/23	11-000-100-565-00-BUS
	1-1 Aide		\$52,461.00	9/6/22-6/30/23	11-000-100-565-00-BUS
01270170	SCSSSD-Cumberland	8	\$48,861.00	9/6/22-6/30/23	11-000-100-565-00-BUS
01320084	SCSSSD-Cumberland	3	\$48,861.00	9/6/22-6/30/23	11-000-100-565-00-BUS
01300147	SCSSSD-Cumberland	4	\$48,861.00	9/6/22-6/30/23	11-000-100-565-00-BUS
01340032	SCSSSD-Cumberland	1	\$48,861.00	9/6/22-6/30/23	11-000-100-565-00-BUS
01300091	SCSSSD -Daretown	5	\$58,959.00	9/6/22-6/30/23	11-000-100-565-00-BUS
	1:1 Aide		\$52,461.00	9/6/22-6/30/23	11-000-100-565-00-BUS
2074250462	GCSSSD-Bankbridge	1	\$41,850.00	9/7/22-6/30/23	11-000-100-566-00-BUS
	1:1 Aide		\$41,580.00	9/7/22-6/30/23	11-000-100-566-00-BUS
	Out of County		\$3,240.00	9/7/22-6/30/23	11-000-100-566-00-BUS
01240078	Pennsville School	11	\$27,498.000	9/7/22-6/30/23	11-000-100-562-00-BUS
	1:1 Aide		\$50,000.00	9/7/22-6/30/23	11-000-100-562-00-BUS
15515448	Pennsville School	2	\$31,423.00	9/7/22-6/30/23	11-000-100-562-00-BUS
01250214	Pineland	10	\$59,400.00	9/6/2022-6/30/2022	11-000-100-566-00-BUS
01250184	Pineland	10	\$59,400.00	9/6/2022-6/30/2022	11-000-100-566-00-BUS
01280194	Pineland	7	\$59,400.00	9/6/2022-6/30/2022	11-000-100-566-00-BUS
01300066	Petway School	4	\$67,132.00	9/6/2022-6/30/2022	11-000-100-566-00-BUS

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01290173	Petway School	6	\$67,132.00	9/6/2022-6/30/2022	11-000-100-566-00-BUS
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Miscellaneous

Motion (/) Board to Approve: **#7-D-2**

1. Request Board approval for student Xavier McGriff (resident district school Vineland High School) to attend Salem High School as a 9th grade pupil. Parents have completed a School Choice form and will provide their own transportation.

Personnel

A. Resignation/Retirement

Upon Recommendation of the Superintendent of Schools

Motion (/) Board to Approve: **#8-A-2**

1. Request Board approval of the resignation of Jada Lee, Instructional Aide at John Fenwick Academy, effective July 20, 2022.
2. Request Board approval of the resignation of Stephanie Crawford, Second Grade Teacher at John Fenwick Academy, effective August 5, 2022.

B. Employment

Upon the Recommendation of the Superintendent of Schools

Motion (/) Board to Approve: **#8-C-2**

1. Request Board approval of the employment of Spencer Jarrett as an Instructional Assistant for the Salem Middle School effective September 1, 2022 through June 30, 2023. Mr. Jarrett's salary will be \$19,105.00 per annum (Tier II, Step 1).
3. Request Board approval of the employment of Christina Fothergill as a Paraprofessional at John Fenwick Academy effective September 1, 2022 through June 30, 2023. Ms. Fothergill's salary will be \$20,305 per annum (Tier III, Step 2).

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C. Financial Request

Upon the Recommendation of the Superintendent of Schools

Motion (/) Board to Approve: **#8-D-2**

1. Request Board approval of the attached Athletic Support Staff Positions for the Fall 2022 season (**REVISED**).

Football	Number of Games	Rate	Name
Announcer	4	\$83.20	Shane Harris
Scoreboard Operator	4	\$53.46	Morris Evans
Videotaping	10	\$53	Tyberiusz Skarzynski
Substitute Videotaping	10	\$53	OPEN
Press Box Supervisor	4	\$83.20	Kenneth Buck
Head Ticket Seller	4	\$106.86	Alfreda McCoy-Cuff
Ticket Seller	4	\$73.11	Teresa Aiken
Ticket Seller	4	\$73.11	Bobbie Shuman
Ticket Taker	4	\$55.70	Natasha Jackson
Ticket Taker	4	\$55.70	OPEN
Substitute Ticket Seller / Taker	As Needed	See Above	Alfreda McCoy-Cuff
Substitute Ticker Seller / Taker	As Needed	See Above	Teresa Aiken
Substitute Ticker Seller / Taker	As Needed	See Above	Bobbie Shuman
Substitute Ticker Seller / Taker	As Needed	See Above	Lisa Moore
Substitute Ticker Seller / Taker	As Needed	See Above	OPEN
Event Staff (HS)	As Needed	\$34/game	Alfreda McCoy-Cuff
Event Staff (HS)	As Needed	\$34/game	Teresa Aiken
Event Staff (HS)		\$34/game	OPEN
Event Staff (HS)		\$34/game	OPEN

2. Request Board approval of the following coaching positions for Fall 2022 and Winter 2022-2023:

Football	Assistant Coach	\$3,822	Samuel Ridgeway
Basketball (Girls)	Head Coach	\$4,391	Tiasa Tatem
Basketball (Girls)	Assistant Coach (JV)	\$3,281	Spencer Jarrett

3. Request Board approval for the following to provide home instruction for the Salem City School District on an as needed bases for the 2022-2023 school year. Cost for instruction will be \$35.00 per hour. Not to exceed \$25,000.00. Account #11-219-100-101-00-CST

Dwayne Humenik
Karen Owen
Katie Starn
Betsy Tortella

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4. Request Board approval for the operation of Summer Band Camp to be held at Salem High School.

Dates: August 22nd – August 26th, 1PM – 5PM

Mr. Nicholas Kline to serve as the Band Director

Mr. Nicholas Cesario to serve as the Assistant to Band Director

Costs:

Lead Band Director: Stipend \$1,049 payable at end of program (Acct 15-401-100-100-03-SHS)

Assistant to Band Director: Stipend \$771 payable at end of program (Acct 15-401-100-100-03-SHS)

5. Request Board approval for the following staff members to be employed with the Salem City Transition Program for the 2022-2023 school year beginning September 5, 2022.

<p>Administrators: William J. Allen</p> <p>Teachers: Nicole Boyce Kenneth Buck Tyberiusz Skarzynski</p> <p>Secretary: Lisa A. Bacon</p> <p>Counselor: Kellie Smith Jacquelyn Thompson</p>	<p>Substitutes:</p> <p>Administrator: Michelle Beach Jordan Pla Pascale DeVilme John Mulhorn Darryl Roberts</p> <p>Secretary: Tatiana Mulhorn</p> <p>Counselor: Joseph Longo</p> <p>Teacher: Greg Lagakos</p>
<p><u>Costs:</u> Administrator – 3.5 hours/day @ \$50.00/hour x 5 days/week (Acct. 15-423-200-100-02 SMS & 15-423-200-100-03 SHS) Counselor – 4 hours/day @\$35.00/hour x up to 5 days/week (Acct. 15-423-200-100-02 SMS & 15-423-200-100-03 SHS) as needed. Secretary – 2 hours/day @\$22.00/hour x 5 days/week (Acct. 15-423-200-100-02 SMS & 15-423-200-100-03 SHS) Teacher – 4 hours/day @\$35.00/hour x 5 days/week (Acct. 15-423-100-101-02 SMS & 15-423-100-101-03 SHS)</p>	

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D. Leave of Absence

Motion (/) Board to Approve **#8-E-2**

1. Board to approve the following leave(s) of absence:

Employee ID#	1489	1609
Employee Name	CP	TB
Type of Leave	Intermittent – Medical	Intermittent – Medical
Leave Requested	09/01/2022 – 09/01/2023	09/01/2022 – 09/01/2023
Fed Max Leave (max 90 days)	09/01/2022 – 09/01/2023	09/01/2022 – 09/01/2023
Time Usage of FMLA	12 weeks	12 weeks
NJ Family Leave (max 90 days)	N/A	N/A
Time Usage of FLA	N/A	N/A
*Use of Sick Days	11 days	44.5 days
*Use of Personal Days	3 days	3 days
*Use of Vacation Days	N/A	N/A
Unpaid Leave	After all sick and personal days have been exhausted	After all sick and personal days have been exhausted
Intermittent Leave	Up to 5X per week 5 days per episode	1x per month 1 day per episode
Extended Leave	N/A	N/A
Est. Return Date	N/A	N/A

Facilities Requests

Motion (/) Board to Approve: **#12-2/DIST**

Organization	Use	Date	Time	Charge
Salem County Prosecutors Office	Active Shooter Training	8/8, 8/10, 8/12, 8/15, 8/17 and 8/19/2022	9AM to 4PM	Fees will be waived

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Policies/Calendars

Motion (/) Board to Approve: **#14-2**

1. Request Board approval upon the first reading of the following updated policies:

- 1000 Educational Philosophy
- 1000, 1010 Concepts and Role in Community Relations, Goals and Objectives
- 1100 Communicating With The Public
- 1110 Media
- 1111 District Publications
- 1120 Board of Education Meetings
- 1140 Distribution of Materials by Pupils and Staff
- 1200 Participation by the Public
- 1200R Volunteer Athletic Coaches
- 1220 AD HOC Advisory Committees
- 1230 School Connected Organizations
- 1250 Visitors
- 1312 Community Complaints and Inquiries
- 1313 Gifts to School Personnel
- 1314 Solicitation and Fundraising by Outside Organizations
- 1322 Contests and Public Events for Pupils
- 1330 Use of School Facilities
- 1330R Use of School Facilities Regulation
- 1410 Local Units
- 1600 Relations Between Other Entities and the District

Miscellaneous

Motion (/) Board to Approve: **#15-2**

1. Request Board approval of the following individuals as Volunteer Coaches for the Fall 2022 and Winter 2022-2023 seasons:

Girls Basketball:	Sheyenne Pacenza
Field Hockey	Madinah Thomas

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EXECUTIVE SESSION

Motion (/) Board to adopt the following Resolution to go into executive session at ____
_____:

R E S O L U T I O N

BE IT RESOLVED by the Board of Education of Salem City that in compliance with "The Open Public Meeting Act", P.L., 1975, C. 173, NJSA 10:4-6 et seq., that the Board shall move to a closed portion of this meeting from which the public is excluded for the purpose of discussing a matter or matters permitted to be so discussed by that Act.

The general nature of the matter(s), which the Board intends to discuss, is: _____

Minutes of such discussions shall be taken and released as soon as permitted by law in accordance with the specific individual topic discussed.

The Board shall take action as a result of such discussions only in an open to the Public session unless there is an express provision of law authorizing or requiring that such action be taken in a closed to the Public portion of a Board Meeting.

RETURN TO REGULAR SESSION

Motion (/) Board to return to open session at _____.

NEW BUSINESS:

Motion (/) Board to Approve:

ADJOURNMENT

Motion (/) Board to adjourn the August 10, 2022 meeting of the Salem City Board of Education at _____.